



## EXHIBIT MAINTENANCE INTERN

**Salary: Unpaid**

**Reports to: Manager, Exhibit Maintenance**

### Position Overview

Assess and trouble shoot problems within LSC's exhibits and execute repairs to exhibits.

### About You

You are able to work independently and follow direction well. You are a flexible individual with the ability to operate and use tools and are technically savvy.

### Key Responsibilities

- Support exhibit maintenance and repair needs. Make immediate repairs and analyze the need for major repair and redesign
- Respond to daily calls from Public Operations regarding assistance with exhibit related maintenance issues
- Maintain exhibit support systems. Develop, test, implement, evaluate and track preventative maintenance programs for exhibits
- Provide support for Exhibit Production staff and outside firms in the installation of Liberty Science Center exhibits
- Work as a team member on fabrication projects as required
  
- Maintain materials and spare parts inventories, shop maintenance, and off-site storage records.
- Provides technical support to other Liberty Science Center departments as required.
- Responsible for the use, maintenance and safe-keeping of tools necessary to perform job.
- Assist with general exhibit cleaning as needed.
- Other duties and responsibilities as assigned

### Preferred Qualifications and Experience

- Lifting of heavy materials required as needed
- Ability to use simple hand tools and power tools to accomplish tasks
- Available evenings and weekends, possibly early mornings
- Experience in at least one or more of the following: electronics, computers, mechanics or wood/metal working
- Ability to work on multiple projects simultaneously both independently and in groups
- Knowledge of shop equipment a plus. Should be comfortable working at heights (as required). Driver's license in good standing is preferred
- High School diploma, Trade or College qualification in computer programming, carpentry metal work or electrical or equivalent experience

## Work Culture at a Glimpse

### Schedule

This is a part-time unpaid position. The ideal candidate must be available to work evenings and weekends as special events require. 15-20 hours per week required totaling 200 hours at completion of internship.

### Travel

This position does not require any travel outside of Jersey City.

### Environment

Liberty Science Center is located in a beautiful waterfront state park in Jersey City, New Jersey. Not only is Jersey City easy to get to from any points in Northern NJ and Manhattan, but it also holds the title of the most diverse city in the United States. Employees have access to free parking, the Hudson-Bergen Light Rail, and the NJ Path train. In addition, all employees have access to an on-site café, a terrace with stunning NYC views, and on-site yoga.

### Physical Demands

While performing the duties of this job, the employee must be able to stand for long periods of time while working with staff on museum floor to prepare for events or fill in for staff on the floor. The ability to lift 30 pounds is required. The position requires frequent visits to the museum floor (walking on concrete floors, climbing stairs, etc) and outdoors (walking on uneven ground, exposed to the elements), tolerating high levels of noise, and extensive public speaking, sometimes in noisy environments.

### Benefits

- 25% discount in LSC gift shop
- 25% discount in on-site cafeteria
- Six free exhibit & theater passes after 100 hours of volunteering
- \$75.00 travel reimbursement once a year
- Volunteer Recognition dinner
- KUDOS rewards program

### To apply:

Please visit our intern page on our website at: <https://lsc.org/index.php?cID=631>. After you apply online, please submit a resume and cover letter highlighting why you are a perfect fit for this position and how it fits within your career goals to [intern@lsc.org](mailto:intern@lsc.org).

*Liberty Science Center is proud to provide an equal opportunity workplace. All qualified applicants will receive consideration for employment without regard to race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, genetics, gender identity, or veteran status and will not be discriminated against on the basis of such characteristics or any other status protected by the laws or regulations in the location where we operate.*

*LSC actively supports Americans with Disabilities Act and will consider reasonable accommodations.*

**To find out more, visit [lsc.org](http://lsc.org) or follow us on Facebook, LinkedIn or Twitter.**